

## Equality Impact Assessment Form

When completing this form you will need to provide evidence that you have considered how the ‘protected characteristics’ may be impacted upon by this decision. In line with the General Equality Duty the Council must, in the exercise of its functions, have due regard for the need to:

- a) Eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010;
- b) Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
- c) Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

This form should be completed in conjunction with the guidance document available on the Intranet or by contacting the Corporate Support Team ext. 2607.

### 1. Persons responsible for this assessment:

Names: Anna-Marie Daniels	
Date of assessment: 09.12.14	Telephone: 01594 812613 Email: anna-marie.daniels@fdean.gov.uk

### 2. Name of the policy, service, strategy, procedure or function:

Forest Routes – Community Transport Partnership  5 Year Lottery funded programme (Nov 2013 – Oct 2018)
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### 3. Briefly describe it aims and objectives

The Lottery funded programme aims to reduce the social and physical isolation of older, vulnerable and young people living in the Forest of Dean. At the end of the five year programme the aim is that rurally isolated older and vulnerable people report that they feel less isolated and more able to access social activities and health services through the provision of community transport. We want young people in our rural area to be more independent, accessing a variety of activities outside of school/training through community transport solutions. Local residents will be more knowledgeable and involved in Community Transport solutions, whether that be volunteering with one of the partners, attending one of the local forums or getting involved in local solutions.
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### 4. Are there any external considerations? (e.g. Legislation/government directives)

Five year Lottery funded programme
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5. What evidence has helped to inform this assessment?

Source	✓	If ticked please explain what
Demographic data and other statistics, including census findings	<input checked="" type="checkbox"/>	Use of Maiden data – as part of bid but also more recently, mapping of volunteers, population etc
Recent research findings including studies of deprivation	<input checked="" type="checkbox"/>	Use of Maiden data during application process
Results of recent consultations and surveys	<input checked="" type="checkbox"/>	During application process – Ageing Well Glos., Parish Plan Forums, interviews with older people, attendance at local events, consultation with local groups/orgs eg. Glos Voices, Youth Workers Network, Village Agents, GRCC, use of Survey Monkey Ongoing consultation with public – 500+ people engaged with at recent Info Bus sessions, Launch Event 90+ people, relationships developed with 52 local and regional organisations. Survey planned for 2015 – within schools and care homes initially
Results of ethnic monitoring data and any equalities data	<input checked="" type="checkbox"/>	Equalities data provided as part of application. Review undertaken as part of Year 1 report to Big Lottery
Anecdotal information from groups and agencies within Gloucestershire	<input checked="" type="checkbox"/>	Relationships developed with 52 local and regional organisations – sharing knowledge, discussing transport issues/concerns and solutions
Comparisons between similar functions / policies elsewhere	<input checked="" type="checkbox"/>	Engagement with county transport group, Transport For Your Community in Devon, Community Transport Association UK
Analysis of audit reports and reviews	<input type="checkbox"/>	
Other:	<input type="checkbox"/>	

6. Please specify how intend to gather evidence to fill any gaps identified above:

7. What level of impact either directly or indirectly will the proposal have upon the general public / staff? (Please quantify where possible)

Level of impact	Response
NO IMPACT – The proposal has no impact upon the general public/staff	<input type="checkbox"/>
LOW – Few members of the general public/staff will be affected by this proposal	<input type="checkbox"/>
MEDIUM – A large group of the general public/staff will be affected by this proposal	<input type="checkbox"/>
HIGH – The proposal will have an impact upon the whole community/all staff	<input checked="" type="checkbox"/>
Comments: e.g. Who will this specifically impact? The programme is targeting everyone who lives in the Forest of Dean, being equitable to all. Anyone, of any age who does not have access to regular forms of transport, can use Community Transport.	

8. Considering the available evidence, what type of impact could this function have on any of the protected characteristics?

	Potential Negative	Potential Positive	Neutral	Reasons	Options for mitigating adverse impacts
Age – Young People		x		Programme targets everyone living in the district. Community Transport is available to anyone who does not have access to regular forms of other transport	Marketing and activities which target everyone living in the district – available and equitable to all
Age – Old People		x			
Disability		x			
Sex – Male		x			
Sex – Female		x			
Race including Gypsy and Travellers		x			
Religion or Belief		x			
Sexual Orientation		x			
Gender Reassignment		x			
Pregnancy and maternity		x			
Geographical impacts on one area		x			
Other Groups		x			

9. Action plan (add additional lines if necessary)

Action(s)	Lead Officer	Resource	Timescale

### Declaration

I/We are satisfied that an equality impact assessment has been carried out on this policy, service, strategy, procedure or function and where an negative impact has been identified actions have been developed to lessen or negate this impact. We understand that the Equality Impact Assessment is required by the District Council and that we take responsibility for the completion and quality of this assessment.

Completed By:	Anna-Marie Daniels	Role:	Programme Coordinator	Date:	09.12.14
Line Managers signature:				Date:	
Reviewed by Corporate Equality Officer Group:	Agreed at the 11 February 2015 CEOG meeting.			Date:	11 February 2015

Please forward an electronic copy to the Corporate Support Team – [corporatesupport@fdean.gov.uk](mailto:corporatesupport@fdean.gov.uk).